## **Lockers**

- Lockers are available for storage of music and instruments for music majors on their primary instrument.
- Students should check in with Bryan Watson in the Operations Office for assignment of a locker.
- Space is extremely limited, so additional lockers, or lockers for non-music majors may not be available. Non-music majors may keep their lockers for the regular academic year, or until such time as they are not enrolled in a class, lesson, or ensemble in the music school. Students can request to be placed on a waiting list with Bryan Watson at <u>bwatso02@syr.edu</u>

## **Practice Room Keys**

## **Music Majors**

Practice rooms are re-keyed each fall. In order to obtain a working practice room key, you must follow these steps:

- Go to Room 301 where you will be given a practice room key and will need to sign the sheet that advises any lost key or key not returned will result in a fee of \$25 for replacement, charged to your bursar account
- At the end of the academic year, turn the key back in to 301 Crouse College
- If you do not return the key, you cannot receive a new key for the following semester until the replacement fee has been paid.
- All keys are numbered, so key must match sign out sheet

## Non-Music Majors

In order to obtain a working practice room key, you must follow these steps:

- Fill out and submit the Practice Room Key Request Form at: <u>http://setnor-resources.vpa.syr.edu/non-music-majors/</u>
- Print out the completed Practice Room Key Request Form as emailed to you after clicking the submit button.
- Bring the form to Room 301 Crouse College and turn it in for a practice room key (student must provide proof of registration in a music class or lessons)
- any lost key or key not returned will result in a fee of \$25 for replacement, charged to your bursar account
- At the end of the academic year, turn the key back in to 301 Crouse College.
- If you do not return the key, you cannot receive a new key for the following semester until the replacement fee has been paid via charge to your bursar account.